

Adirondack Mountain Club- Niagara Frontier Chapter
February 7, 2013

Dear Applicant:

Thank you for expressing interest in taking part of the outdoor education opportunities offered by the Adirondack Mountain Club (ADK). One of the founding principles of the ADK and the Niagara Frontier Chapter (ADK-NFC) is education. The ADK-NFC has a vested interest in seeing all of its members continue exploring new outdoor pursuits and gaining the knowledge to do them safely.

In order to encourage our member to take part in the education programs offered by the ADK, the ADK-NFC is making available a limited number of scholarships to help defer the cost of these programs to interested members. By sponsoring these scholarships we affirm our commitment to the growth of our members. Details on the type of scholarships available are below.

GENERAL GUIDELINES

The ADK-NFC has put forth some general guidelines to help the selection process. These guidelines are to be used regardless of the program or amount of the funding.

1. Scholarships are limited by funds available on a yearly basis. Once these funds have been used up there are no more scholarships.
2. All scholarship applications are to be submitted to the Chairperson or Education Chair.
3. All scholarship applications must be received no later than 1 month (30 days) prior to the start of the program. Some program scholarships may require an earlier deadline that will be clearly stated.
4. All scholarships will be granted by a committee consisting of the Chairperson, Education Chair, and Treasurer (Selection Committee). Additional Executive Committee members may be asked to participate in the selection process as needed.
5. Scholarship winners will be notified within 10 days after the entrance deadline.
6. Participants must complete all program applications/registration and be admitted into the course program. Applications for the scholarships and applications/registration for the programs are different and may have different deadlines. If a participant is unable to get into a program for any reason the awarded scholarship is void and may be given to other applicants.
7. Travel, food and lodging are not covered under the scholarship unless they are specifically mentioned in the course description as part of the course.
8. Courses for licenses (guides, boating, etc.) will be considered at the sole discretion of the Selection Committee.
9. All participants must complete the program in full and to the satisfaction of the program instructor. Failure to complete the program will result in the scholarship becoming void.
10. All scholarship funds are dispersed once the course has been completed. It is the responsibility of the participant to submit proof of completion to the Treasurer. No awards will be given without this.

11. Waivers to any rules may be granted with full and unanimous approval of the Selection Committee. Requests for a waiver from an applicant must be submitted in writing to the Chairperson.

SPECIFIC SCHOLARSHIP GUIDELINES

The following is a breakdown of the available scholarships available to members. Each category has some specific guidelines dictating the amount of funding available. Additional scholarship funding may be available to members if they are able and willing to conduct education workshops based on the training.

Winter Mountaineering School

The ADK-NFC awards two scholarships to the Winter Mountaineering School (WMS) program of the participant's choice. The scholarships cover the full cost of the chosen course. Because of the nature of the course all application procedures for WMS must be followed. The application deadlines for the program and the scholarship are not the same and paperwork should be submitted independently and on time. ADK-NFC has some specific rules pertaining to WMS.

1. Applications for scholarships are only accepted October 1 to December 1.
2. Two scholarship winners will be randomly selected from the applicants.
3. Scholarship winners will be notified after the December committee meeting and publicly announced at the December general meeting.
4. WMS applications will still need to be submitted to and accepted by WMS. Failure to do either will cause the award to be given to another applicant who has been accepted by WMS.

ADK Education Programs

These programs are offered throughout the year by the ADK at one of their training facilities or sponsored by a local chapter and held locally. These guidelines do not include WMS. In general these programs cover basic outdoor fundamentals which are useful not only while venturing into the Adirondack Park but also during local outings. We strongly encourage our members to take part in these programs as they come available. Rules for these programs are:

1. Follow all general rules.
2. ADK sponsored programs are eligible for up to a 50% or \$100 scholarship (whichever is less). For programs under \$100 the program may be paid in full at the sole discretion of the Selection Committee.

Non-ADK Education Programs

The ADK-NFC realizes that the ADK cannot offer all of the courses to satisfy members. It is also acknowledges that many people cannot take time off to travel to ADK facilities and that the scheduled courses may not be offered at convenient times. Therefore the decision has been made to extend the scholarships to courses hosted by non-ADK organizations at a reduced amount.

1. Follow all general rules.
2. Programs must be for activities that fall within ADK outings boundaries or are for general outdoors knowledge.

3. Programs must be offered to the public. Private or restricted access classes will not be considered.
3. Programs must be offered by a certified instructor or recognized organization. Verification of certification/qualifications from instructor/group may be required at the sole discretion of the Selection Committee.
4. Non-ADK sponsored programs are eligible for up to a 25% or \$50 scholarship (whichever is less). For programs under \$50 the program may be paid in full at the sole discretion of the Selection Committee.
5. A brief summary of the program (objectives, course material, etc.) may be required at the sole discretion of the Selection Committee.

EDUCATION INCENTIVE PROGRAM

The ADK-NFC believes the best community outreach is education. As an incentive, those who take these courses and are able to then conduct classes/seminars based on their training may be eligible for an additional 10% scholarship funding once the first class/seminar has been completed. Some rules apply:

1. Incentive bonuses will be given out separately and only after a course/seminar has been completed.
2. Course/seminar must be advertised in ADK-NFC publications, open to the public, free and independent of regular meetings. Course expenses will be covered with prior approval from the Education Chair and Treasurer.
3. Scheduled date must be within 60 days of course/seminar completion.
4. A participant may still be eligible for the incentive once they complete the course if they:
 - a. Promptly inform the Education Chair of their intent to hold a class/seminar
 - b. Receive clearance from the Selection Committee
 - c. Schedule a date within 60 days of course completion and have the event published in ADK-NFC publications.

All questions pertaining to the ADK-NFC Scholarship program should be directed to the Chairperson or Education chair.

Thank you,

Adirondack Mountain Club- Niagara Frontier Chapter
Executive Committee